

**EXTERNAL REFEREE LETTERS for Project Scientist**

<b>PROPOSED SERIES</b>	<b>PROPOSED RANK OR ACTION</b>	<b>REFEREES' LEVEL OF INDEPENDENCE</b>	<b>CRITERIA (IN ADDITION TO THAT NOTED IN SAMPLE SOLICITATION LETTERS)</b>	<b>LETTERS NEEDED FOR APPT</b>	<b>LETTERS NEEDED FOR ADVANCEMENT</b>
Project Scientist	Asst I-II	**Asst I-II: Letters may be from former mentors or colleagues.	Letters from <b>senior professors</b> who can comment on the potential to make significant contributions to a research or creative program.	3 letters from Assoc or Full Professors	n/a
Project Scientist	Asst III- VI	Letters may not be from those who have been collaborators, co-authors etc. within the last 5 years; or current/former mentors.	Letters from <b>senior professors</b> who can comment on the potential to make significant contributions to a research or creative program.	same as above	n/a
Project Scientist	Assoc	same as above	Letters from <b>senior professors</b> should discuss candidate's ability to make significant contributions to a research or creative program.	5 letters from Associate or Full Professors	5 letters from Associate or Full Professors
Project Scientist	Full	same as above	Letters from <b>senior professors</b> should demonstrate significant contributions to a research or creative program.	5 letters from Full Professors	3 letters from Full Professors
Project Scientist	Advancement to Step VI*or Above Scale	same as above	same as above	same as above	same as above

\* For advancement to Step VI, external referee letters are not required, but may be solicited at the department's discretion when they are needed to demonstrate evidence of nationally or internationally recognized and highly distinguished scholarship, highly meritorious service, or excellent teaching.